

**BEAVER CREEK SCHOOL DISTRICT #26**  
**4810 E. BEAVER CREEK RD.**  
**RIMROCK, AZ 86335**  
**(928) 567-4631**  
**FAX (928) 567-5347**  
*Karin Ward, Superintendent*



MINUTES  
SPECIAL GOVERNING BOARD MEETING  
WEDNESDAY, DECEMBER 20, 2023

Board members in attendance:

Jackie Harshman - President  
Lincoln Thomasson-Clerk  
Carlos Ramos  
Susi Edgington  
Jim Andrus

1. The meeting was called to order at 6:00 PM by Jackie Harshman.
2. The Pledge of Allegiance was recited and was followed by a Moment of Silence.
3. Lincoln Thomasson made the motion to adopt the Agenda. The motion was seconded by Jim Andrus and the Agenda was adopted with a unanimous vote.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

4. Lincoln Thomasson motioned to discuss the approval of the contract with Copper State Fire Protection for the new fire alarm system based on the approval of the application from the School Facilities Board. The motion was seconded by Jim Andrus and the vote was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
	Aye	Aye	Aye	Aye

As of the 6:00PM meeting the School Facilities Board has approved the issuance of a purchase order upon board approval. Of the three quotes received, Copper State is the lowest based on one quote not being complete according to the specifications provided.

Susi Edgington motioned to approve the contract with Copper State Fire Protection. The motion was seconded by Jim Andrus and the vote was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

5. Lincoln Thomasson motioned to discuss the internal applications from the posting for Principal/Superintendent. The motion was seconded by Jim Andrus and the vote was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

One application was received, Alexandra Wheeler. Mrs. Wheeler has her Principal certification and a packet of her credentials has been received by each board member. No action is needed on this item.

6. Jackie Harshman motioned to approve the interviewee, Alexandra Wheeler, and the times for the December 27, 2023 Executive Session meeting starting at 1:00PM for Governing Board Members and the official interview in Executive Session at 2:00PM. The motion was seconded by Jim Andrus and the vote was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

7. Lincoln Thomasson motioned to discuss the job description for Principal/Superintendent. The motion was seconded by Jim Andrus and the vote was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

Superintendent Ward spoke on the creation of the job description based on conversations with other local districts and the current ASBA policy. The Governing Board members agree that the requirement should be a Principal Certification or Higher.

Jim Andrus motioned to approve the job description with the change to “Principal Certification or Higher”. The motion was seconded by Carlos Ramos and the vote was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

8. Lincoln Thomasson motioned to discuss the approval of the questions for the Principal/Superintendent interviews. The motion was seconded by Jim Andrus and the vote was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

Questions were determined based on governing board and staff surveys. Superintendent Ward suggests a point system for the interview with which category will have equal weight. The Governing Board members reviewed questions and removed any that were repetitive or were not needed. Superintendent Ward will compile final questions and send out to the Governing Board for final review.

Lincoln Thomasson motioned to approve the questions as discussed. The motion was seconded by Jim Andrus and the vote was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

9. Discussion of points based on the qualifications was not needed as it was discussed during the previous section.

10. The next Governing Board meeting will be an executive session at 1:00PM on December 27, 2023 to interview the candidates and discuss results of the interviews pursuant to ARS 38-431.03 A(5).

11. Jim Andrus made the motion to adjourn the meeting. The motion was seconded by Carlos Ramos. The meeting was adjourned at 7:00 PM with a unanimous vote.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

Respectfully submitted,

Ori Womack

---

Jackie Harshman

---

Lincoln Thomasson

---

Susi Edgington

---

Jim Andrus

---

Carlos Ramos