

**BEAVER CREEK SCHOOL DISTRICT #26**  
**4810 E. BEAVER CREEK RD.**  
**RIMROCK, AZ 86335**  
**(928) 567-4631**  
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*Karin Ward, Superintendent*



**MINUTES**  
**REGULAR GOVERNING BOARD MEETING**  
**TUESDAY, FEBRUARY 13, 2024**

Board members in attendance:

Jackie Harshman  
Lincoln Thomasson  
Jim Andrus  
Susi Edgington  
Carlos Ramos

1. The Regular Board Meeting was called to order at 6:00 PM by Jackie Harshman.
2. The Pledge of Allegiance was recited and was followed by a Moment of Silence.
3. Jim Andrus made the motion to adopt the Agenda. The motion was seconded by Lincoln Thomasson and the Agenda was adopted with a unanimous vote.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

4. Board Meeting Minutes (that may need corrections) None to Report
5. Information Only Items
  - A. Summary of Current Events:
    - a. Superintendent Update
      - i. Superintendent Ward gave the Good Things Happening at Beaver Creek School by reviewing the Department Highlights from January. Included this month was the school wide preparation for the Science Fair, Spelling Bee, staff professional development opportunities, and so much more.
      - ii. Superintendent Ward gave the Legislative Update.
    - b. Governing Board Members
      - i. The next regular meeting will be Tuesday, March 12, 2024 at 6:00PM.
      - ii. Update from the Presidents Round Table February 5, 2024 at the YCESA Office 5:30-8:00PM. Carlos Ramos, Lincoln Thomasson,

Allie Wheeler and Ori Womack all attended the informative session.

B. Reports:

Principal Wheeler, via zoom, presented her First Semester Benchmark data on Student Achievement. She is hoping to bring a recap to the Governing Board in June after end of the year testing is complete.

6. Public Comments:

None to Report.

7. Action Items:

A. Lincoln Thomasson made the motion to approve the Consent Agenda. The motion was seconded by Carlos Ramos. The vote to approve the Consent Agenda was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

B. Specific Items of District Business which require action

i. Susi Edgington motioned to discuss and approve the FY24 calendar with changed Governing Board Meeting Dates. The motion was seconded by Jim Andrus and the vote was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

After the day change at the January 2024 Organizational meeting, the approved calendar dates for February-June meetings were updated. Due to one conflict with the Kindergarten Graduation, the May meeting will be tentatively moved to 5:00PM

Susi Edgington motioned to approve the FY24 calendar with changed Governing Board Meeting Dates. The motion was seconded by Jim Andrus and the vote was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

ii. Lincoln Thomasson motioned to discuss and approve the Proposed FY25 calendar. The motion was seconded by Susi Edgington and the vote was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

Superintendent Ward worked with neighboring districts to match Winter and Spring Break vacations. The district and school leadership teams have reviewed and are recommending approval.

Carlos Ramos motioned to approve the FY25 calendar. The motion was seconded by Jackie Harshman and the vote was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

- iii. Susi Edgington motioned to discuss and review Chapters 2 and 3 of the TRUST Model Policies. The motion was seconded by Lincoln Thomasson and the vote was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

Superintendent Ward reviewed the sections based on her notes presented to the Governing Board. No action is needed at this time.

- iv. Jim Andrus motioned to present Chapter 4 of the TRUST Model Policies. The motion was seconded by Jackie Harshman and the vote was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

Further discussion will take place at the March 12, 2024 meeting. No action is needed at this time.

- v. Lincoln Thomasson motioned to discuss and approve the following field trips based on the policy IJOA Field Trips referring to more than 60 miles and overnight stays:
  - (a) AZ Museum of National History – 3<sup>rd</sup> Grade.
  - (b) Phoenix Zoo – 3<sup>rd</sup> Grade.
  - (c) Camp Colton – 6<sup>th</sup> and 7<sup>th</sup> Grades.

Lincoln Thomasson motion to approve the presented field trips. The motion was seconded by Jim Andrus and the vote was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
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Aye	Aye	Aye	Aye	Aye
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- vi. Lincoln Thomasson motioned to discuss and accept the annual financial audit for FY23. The motion was seconded by Jim Andrus and the vote was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

As required, the acceptance of the annual financial audit must be done with a roll call vote. Business Manager, Ori Womack, discussed the 9 findings.

Jim Andrus motioned to accept the annual financial audit for FY23 as presented. The motion was seconded by Lincoln Thomasson and the roll call vote was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

- vii. Jim Andrus motioned to discuss and approve the disposal of property as presented in the board packet. The motion was seconded by Susi Edgington and the vote was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

Old white boards and chalkboards that have been in storage no longer have useful life for the district. It is being requested to donate the boards to Habitat for Humanity Restore for their non-profit organization that will benefit their cause.

Jackie Harshman called for the question as each board member voted to accept the disposal as presented.

- viii. Personnel Action:

- (a) Carlos Ramos motioned to accept the following resignations:

- i. Melinda Battise – Front Office administrative assistant effective 2/2/24.
    - ii. Lane Hoggatt – Maintenance effective 2/16/24
    - iii. Merryl Dones – Administrative Assistant effective 5/16/24

The motion was seconded by Lincoln Thomasson and the vote was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

(b) Lincoln Thomasson motioned to accept the reclassification of current Health Aide, Samantha Bishop, to Administrative Assistant replacing Battise. The motion was seconded by Jim Andrus and the vote was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

(c) Jim Andrus motioned to accept the spring sport coaches as presented. The motion was seconded by Susi Edgington and the vote was unanimous.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

## 8. Information Items:

- Questions from the report of February 12, 2024.
  - Jim Andrus wanted to know:
    - How often will there be a report like this? Three times a year.
    - How do scores compare to prior year? Same, steady, with no concerns.
    - How do scores compare to other area schools? The scores are nationally normed but we cannot compare to other Arizona or county schools, as we do not know who uses what for benchmark testing.
    - Do you think there is a correlation between scores and 4 day school week. No, there is no correlation, our kids struggled even when we were 5 day. We continue to monitor and increase strategies for improvement.
  - Lincoln Thomasson wanted to know:
    - Is the language barrier part of the data scores? Yes, our team work with EL students on testing but this is a factor.
- Discussion of goal setting ideas for the 2024-2025 School year- Mrs. Wheeler.
  - As the district moves forward in this exciting time, there is hope to meet with stakeholders and get the community

involved in our school. Ideas will be brainstormed of how this might look including reaching out to School Connect for a quote for their services.

- Discussion of the music programs in a historical context- Mrs. Wheeler and Mrs. Ward.
  - Due to time restrains, Jim Andrus requested this be deferred to next month information items.
- SFB Update for ongoing projects- Ms. DuFresne
  - Water Filtration System Timeline – bids are due Friday 2/16/24.
  - Fire Alarm System – Approved and funded, in process.
  - Phone and Intercom updates – installed and working. Intercom and horns pending.
- Signatures Finalized:
  - Representation Letter – CWDL Certified Public Accountants (FY23 audit)
  - Memorandum of Understanding (MOU) between NAU and Beaver Creek School for the AmeriCorps Seniors Program Partner Agency ( Grandparents in the Classroom)
  - Letter concerning The Arizona Homeland Security support of software for cybersecurity
  - Covid-19 Pandemic Materials/Supplies Distribution and Usage Affidavit (FEMA/DEMA)
  - Terms and Conditions for:
    - Gym Flooring Replacement
    - Room 404 heater repair

9. Request for future Agenda items:

Jim Andrus mentioned the Mingus High School District board meeting on February 8 covered sexually explicit material. He inquired whether this should be something we are discussing. Superintendent Ward suggested that we review Chapter 5 of the TRUST Model Policies to see if this adds clarity to our policies and procedures. She will also attempt to have the Library Director present to do a report or for any questions that may arise.

10. Susi Edgington made the motion to adjourn the meeting. The motion was seconded by Jim Andrus. The meeting was adjourned at 7:53 PM with a unanimous vote.

Jackie Harshman	Lincoln Thomasson	Jim Andrus	Susi Edgington	Carlos Ramos
Aye	Aye	Aye	Aye	Aye

Respectfully submitted,

Ori Womack

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Jackie Harshman

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Lincoln Thomasson

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Jim Andrus

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Susi Edgington

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Carlos Ramos